



# सावित्रीबाई फुले पुणे विद्यापीठ

(पूर्वीचे पुणे विद्यापीठ)



प्रो. (डॉ.) सदानंद भोसले

एम.ए., पीएच.डी.

संचालक (अतिरिक्त कार्यभार)

राष्ट्रीय सेवा योजना

गणेशखिंड, पुणे - ४११ ००७

कार्यालय क्र. : ०२०-२५६२२६८८/८९  
: ०२०-२५६२२६९०/९१  
: ०२०-२५६२२६९२  
: ०२०-२५६९७३४१

स्वातंत्र्याचा अमृत महोत्सव

संदर्भ : रासेयो/२०२४-२५/४०९

दि. २८/१२/२०२४

प्रति,  
मा.प्राचार्य/संचालक,  
रासेयो संलग्नित सर्व महाविद्यालये परिसंस्था,  
पुणे, अहिल्यानगर व नाशिक जिल्हा,  
सावित्रीबाई फुले पुणे विद्यापीठ.

विषय : 'सेवा से सीख' उपक्रम राबवण्याबाबत...

महोदय,

मा. क्षेत्रीय संचालक, रासेयो क्षेत्रीय संचालनालय, युवा व खेल मंत्रालय, भारत सरकार, पुणे यांच्या पत्रानुसार युवा व्यवहार आणि क्रीडा मंत्रालय, रासेयो, नवी दिल्ली यांच्या निर्देशानुसार 'सेवा से सीख' या उपक्रमाचे आयोजन करण्यात आले आहे. आरोग्य सेवा क्षेत्रामध्ये मुलभूत देखभाल, प्रशासकीय सहाय्य, औषधोपचार अशा महत्त्वपूर्ण कार्यामध्ये स्वयंसेवकांना सहभागी करून घेणे हा मुख्य उद्देश या उपक्रमाचा आहे.

'सेवा से सीख' अंतर्गत 'सारथी प्रकल्प' हा उपक्रम महत्त्वपूर्ण असून या प्रकल्पाने नॉन-क्लिनिकल रूग्ण सहाय्य प्रणाली सुधारण्यात उल्लेखनीय यश मिळाले आहे. या प्रकल्पाने तरूणांना समाजसेवेत सामील होण्यास प्रोत्साहित करण्यात येत आहे. या उपक्रमाकरिता खालील मुदयांचा विचार करण्यात येईल.

१. My Bharat पोर्टलवर या उपक्रमाकरिता स्वयंसेवक संधी(VO) म्हणून Event Create करावा.
२. 'सेवा से सीख' या आरोग्य सेवा क्षेत्रातील अनुभवात्मक प्रशिक्षण संधी (ELP) रासेयो एककाद्वारे संबंधित जिल्हयातील रूग्णालयांशी संपर्क साधून रासेयो स्वयंसेवकांकरिता My Bharat पोर्टलद्वारे उपलब्ध आहे.
३. या संदर्भातील 'सारथी प्रकल्प' या बद्दल एक सादरीकरण सोबत जोडलेले आहे.

आपल्या महाविद्यालयातील जास्तीत जास्त रासेयो स्वयंसेवकांना 'सेवा से सीख' अनुभवात्मक प्रशिक्षणाकरिता प्रोत्साहित करावे. अधिक माहितीकरिता सोबत जोडलेल्या माहिती पत्रकाचे अवलोकन करावे. कळावे, ही विनंती.

संचालक  
राष्ट्रीय सेवा योजना

सोबत : मा. क्षेत्रीय संचालक, क्षेत्रीय संचालनालय, युवा व खेल मंत्रालय, भारत सरकार, पुणे यांचे पत्र

To,  
NSS Program Coordinators  
of Maharashtra & Goa  
Sir/ Madam

This is to inform you that, as per the directions of the Ministry, the "Seva Se Sikhe" Programme has to be implemented in Maharashtra . This initiative aims to involve volunteers in providing basic care, administrative assistance, medication support, and other meaningful contributions to the healthcare sector.

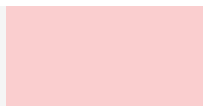
One of the notable projects under "Seva Se Sikhe" is the "Sarathi Project," conducted by PGIMER Chandigarh, which has demonstrated remarkable success in streamlining non-clinical patient support and engaging youth in impactful community service.

**In this regard, you are requested to:**

1. **Implement the "Seva Se Sikhe" Programme under your jurisdiction in a progressive manner and submit the corresponding implementation report to this office.**
2. **Create the Volunteer Opportunity (VO) event for the mentioned community service program on the MY Bharat Portal to facilitate volunteer engagement. Process to create a volunteer opportunity is attached below.**
3. **Experiential learning Opportunities for Seva Se Sikhe - Health Care services are also available on MY Bharat Portal - NSS units in association & with the help NYK DYO in the respective district shall initiate to connect with Hospitals to get ELP in Hospital services for NSS Volunteers through MY Bharat Portal in the respective areas**

For your reference, a presentation on the "Sarathi Project" is attached to this email.

**It is requested to encourage maximum NSS Volunteers/ students to become a part of Seva Se Sikhe - Volunteering in the Health Care Sector helping Hospital & Patients through MY Bharat**



[PGI Project Sarathi Booklet Version 3.pdf](#)

Regards,

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AJAY B SHINDE  
Regional Director (Maharashtra & Goa)  
Regional Directorate of N.S.S.

F. No. P-32-1/NSS/DTE/2024-25/2805-2856  
Government of India  
Ministry of Youth Affairs & Sports  
Directorate of NSS  
Shivaji Stadium, New Delhi

Dated: 24.12.2024

To,

The Regional Directors  
All the Regional Directorates of NSS  
All the State Nodal Officers of NSS

**Sub: Seva Se Sikhe Programme implementation in your region**

Sir/Madam,

This is to inform you that as per the directions of the Ministry, "Seva Se Sikhe" Programme is set to implement in your region. In this programme volunteers will assist in basic care, administrative work, medication support and make meaningful contributions in the healthcare sector.

With reference to one of the Project under "Seva Se Sikhe" is "Sarathi Project" conducted by PGIMER Chandigarh, has demonstrated significant success in streamlining non-clinical patient support and engaging youth in meaningful community service.

**Key Success Highlights from Sarathi Project:**

1. Enhanced Patient Navigation: The initiative has reduced patient waiting times by approximately one-third, with an average wait time reduction of 1.4 hours.
2. High Patient Satisfaction: Over 80% of patients expressed high satisfaction levels, citing improved navigation and reduced stress during hospital visits.
3. Youth Engagement: More than 350 student volunteers contributed their time, fostering a culture of empathy and social responsibility while gaining invaluable hands-on experience.

In this regard, you are requested to circulate this information amongst the NSS units/colleges/institutions/volunteers in coordination with Programme Coordinators and Programme Officers to implement above said program under your jurisdiction in a successive manner and submit the report to this office and also create the volunteer opportunity (VO) event on the MY Bharat portal for the above mentioned community service program.

For your reference a "Sarathi Project" PPT is attached

Yours Faithfully

  
(Dr. Ashok Kumar Shroti)  
Deputy Programme Adviser

Copy to:

1. Director, NSS, Ministry of Youth Affairs & Sports, New Delhi-110001

## Process to create Volunteer Opportunity (VO) on MYBharat Portal

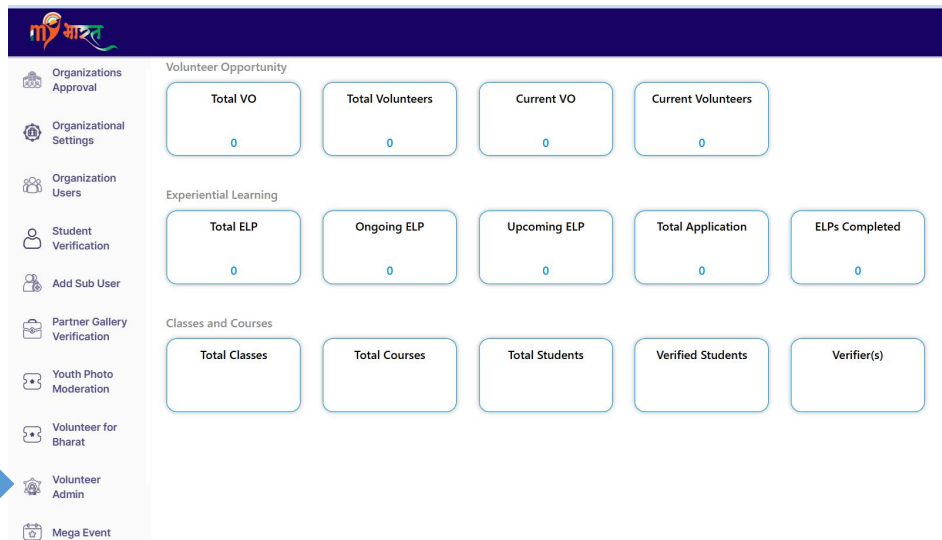
### Step 1: Log in to MYBharat

- i. Open the MyBharat website, [mybharat.gov.in](http://mybharat.gov.in) in your browser.
- ii. Click on the 'Sign In' button.
- iii. Enter your **KI Page credentials** in the provided fields and click '**Sign In**'.
- iv. Enter the OTP sent to your registered number and click 'Sign In' again.
- v. You will be redirected to the KI Page.

### Step 2: Create a Category

To create an event, you first need to create a category.

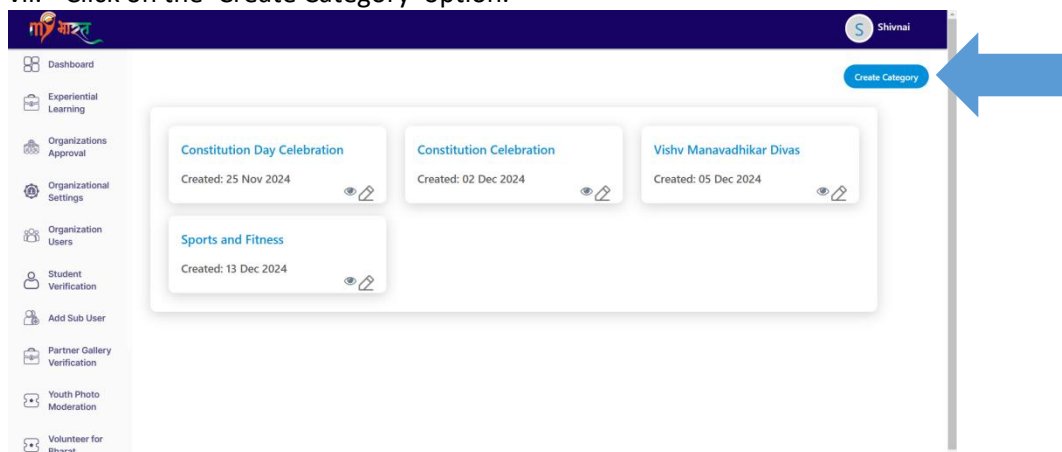
- vi. On the left-side panel, go to the 'Volunteer Admin' section.



The screenshot shows the MYBharat dashboard with a dark blue header. On the left is a vertical navigation menu with icons and labels: Organizations Approval, Organizational Settings, Organization Users, Student Verification, Add Sub User, Partner Gallery Verification, Youth Photo Moderation, Volunteer for Bharat, Volunteer Admin (highlighted with a blue arrow), and Mega Event. The main content area is titled 'Volunteer Opportunity' and contains several data cards:

- Volunteer Opportunity**: Total VO (0), Total Volunteers (0), Current VO (0), Current Volunteers (0).
- Experiential Learning**: Total ELP (0), Ongoing ELP (0), Upcoming ELP (0), Total Application (0), ELPs Completed (0).
- Classes and Courses**: Total Classes, Total Courses, Total Students, Verified Students, Verifier(s).

- vii. Click on the 'Create Category' option.



The screenshot shows the MYBharat dashboard with a dark blue header. On the left is a vertical navigation menu with icons and labels: Dashboard, Experiential Learning, Organizations Approval, Organizational Settings, Organization Users, Student Verification, Add Sub User, Partner Gallery Verification, Youth Photo Moderation, Volunteer for Bharat. The main content area shows a list of categories:

- Constitution Day Celebration (Created: 25 Nov 2024)
- Constitution Celebration (Created: 02 Dec 2024)
- Vishv Manavadhikar Divas (Created: 05 Dec 2024)
- Sports and Fitness (Created: 13 Dec 2024)

A blue arrow points to a 'Create Category' button in the top right corner of the main content area.

- viii. In the next page, fill in the following details:

- a) **Category Name:** Enter a name related to your event. For example, if the event is about "Adopting a Community Asset," use the same as the category name.

- b) **Specialization:** Choose the name of the Event, for eg, **Adopt a Community Asset** from the drop-down list.



Category Name\*

Adopt a Community Asset

Specialization

Ad

**Adopt a community asset**

Adult Literacy

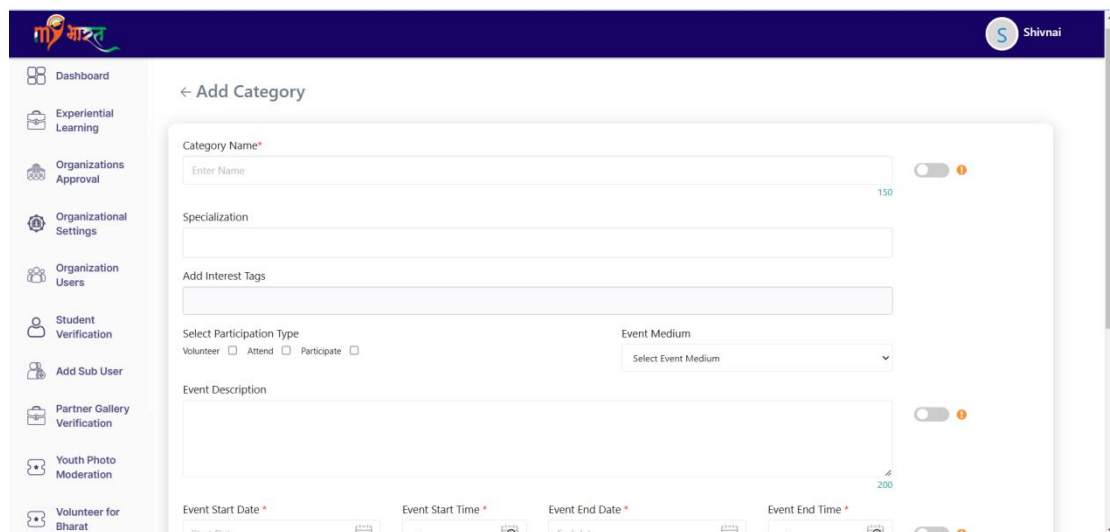
Road safety

Viksit Bharat Ambassador Yuva Connect

- c) **Interest Tags:** Add one-word tags related to the event, such as "maintenance" or "cleanliness."

- d) **Participation Type:** Select how youth will participate. Options include:

- Volunteer
- Participant
- Attend



← Add Category

Category Name\*

Enter Name

Specialization

Add Interest Tags

Select Participation Type

Volunteer  Attend  Participate

Event Medium

Select Event Medium

Event Description

Event Start Date \*

Event Start Time \*

Event End Date \*

Event End Time \*

- e) **Event Medium:** Choose how the event will be conducted:

- Online
- In-person
- Phygital (a combination of physical and digital).

- f) **Event Description:** Write a brief description of the event.

- g) **Event Timing:** Fill in these details:

- Start Date
- Start Time
- End Date
- End Time

h) Theme & Activities: Enter the event's theme and planned activities.

For example:

**Theme:** Park Maintenance and Beautification

**Activities:**

- i. Cleaning the park
- ii. Repairing benches
- iii. Fixing signage
- iv. Planting trees and flowers

ix. To add more themes or activities, click **'Add More'**. Next, Click on **'Create'** to save the category.

*If you need to edit the category, click on the pencil icon.*

### **Step 3: Create an Event**

*Once the category is created, you can create the event.*

x. On the left-side panel, go to 'Volunteer for Bharat'.

The screenshot shows a dashboard for 'Volunteer for Bharat'. On the left is a sidebar menu with the following items: Organizations Approval, Organizational Settings, Organization Users, Student Verification, Add Sub User, Partner Gallery Verification, Youth Photo Moderation, Volunteer for Bharat (highlighted with a blue arrow), Volunteer Admin, and Mega Event. The main content area is divided into three sections: Volunteer Opportunity, Experiential Learning, and Classes and Courses. Each section contains several data cards with values of 0.

Volunteer Opportunity			
Total VO	Total Volunteers	Current VO	Current Volunteers
0	0	0	0

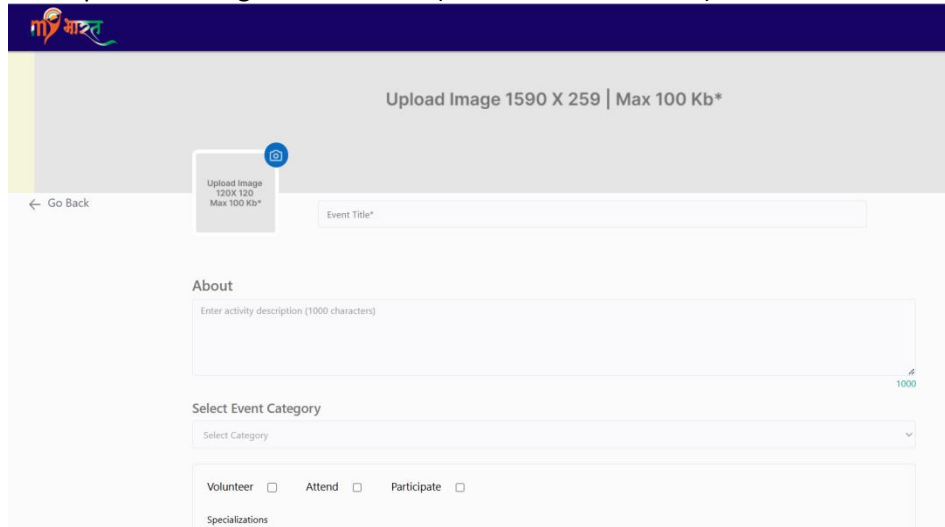
Experiential Learning				
Total ELP	Ongoing ELP	Upcoming ELP	Total Application	ELPs Completed
0	0	0	0	0

Classes and Courses				
Total Classes	Total Courses	Total Students	Verified Students	Verifier(s)

xi. Click on the **'Add VO'** button on the right side.

The screenshot shows the 'Volunteer for Bharat' page. At the top, there is a header with the logo and a user profile 'Shivnai'. Below the header, the text 'Volunteer for Bharat' is displayed. At the bottom, there is a navigation bar with a '< Go Back' button, a 'My VO' link, and a '+ Add VO' button (highlighted with a blue arrow).

xii. Upload an image for the event (maximum size: 100KB).



The screenshot shows a web interface for creating an event. At the top, there is a dark blue header with a logo on the left and the text "Upload Image 1590 X 259 | Max 100 Kb\*" in the center. Below the header, there is a "Go Back" button on the left. The main form area contains an "Upload Image" button with a camera icon and a small thumbnail. To the right of the button is a text input field labeled "Event Title\*". Below this is a section titled "About" with a large text area for "Enter activity description (1000 characters)" and a "1000" character limit indicator. Underneath is a "Select Event Category" dropdown menu. At the bottom, there are three radio button options: "Volunteer", "Attend", and "Participate". A "Specializations" section is partially visible at the very bottom.

xiii. Provide the following event details:

- a) **Event Title:** Enter the event name.
- b) **About:** Write a brief description of the event.
- c) **Event Category:** Select the category you created earlier from the dropdown menu.
- d) **Activities:** The activities will auto-fill based on the selected category.
- e) **Participation Type:** Tick the appropriate options for youth participation: Volunteer, Attend and/or Participate
- f) **Event Time Table:** Add the date and time for each activity under the theme.
- g) **Event Partner Name:** Enter the name of any organization(s) associated with the event, such as MyBharat, NSS, or Municipality.
- h) **Event Location:** Fill in the complete location details.
- i) **Speaker Details:** Add the following:
  - Name of the speaker
  - Speaker type (e.g., Chief Guest, Guest Speaker)
  - File Name: Upload the event poster or banner in PDF or PPT format.Ensure all mandatory fields marked with an asterisk (\*) are filled.
- j) **Event organizer's details:** Complete the event organizer's details to finalize the setup.

#### **Step 4: Complete the remaining details**

Click on **Preview** to check your entered details

Next, click on '**Publish**' to share this opportunity with your students.